

# **Henderson County Tourism Development Authority**

## **Rules of Decorum for Public Comments**

The Henderson County Tourism Development Authority generally meets monthly and in accordance with a posted schedule. The board invites comments from the public during these meetings from in-person attendees. In order to make public comment, upon arrival, members of the public who wish to make public comment will legibly complete the Public Comment Sign-In Sheet provided at the meeting, affirming that they have read, understand, and agree to abide by the Rules of Decorum. At the appointed time on the agenda, the board chair will invite those who have signed up to stand and share their comments.

### **Rules of Decorum for Public Comments during Henderson County TDA Meetings:**

- Public commenters will have up to 3 minutes to speak and agree to follow the Rules of Decorum.
- Public commenters shall refrain from personal attacks and/or threats directed towards the board members, staff, and meeting presenters and attendees.
- Public commenters agree to be civil and courteous with their language. Insults, profanity, use of vulgar language or gestures, or other inappropriate behavior are not allowed.
- Public commenters should not expect board or staff members to respond to their comments during the meeting.
- Public commenters who ask questions should not expect answers from board or staff members during the meeting.
- Failure to follow these rules will result in the immediate termination of the privilege of commenting.
- In accordance with applicable law, based on the length of the agenda, a limited number of public commenters will be approved. If several speakers are signed up to speak on one topic, the number of speakers on the topic may be limited. The Henderson County Tourism Development Authority does not guarantee that everyone signed up to speak will be allotted a time to speak.
- The chair has the authority to enforce the Rules of Decorum.

**Note for all who make public comments:** As a public authority, meetings of the Henderson County Tourism Development Authority are subject to the North Carolina Public Records Law. All comments will be included in the minutes of the meeting as public records and may be disclosed to third parties. Meetings may also be recorded, and commenters acknowledge that their likeness and/or voice may be recorded and become public record.